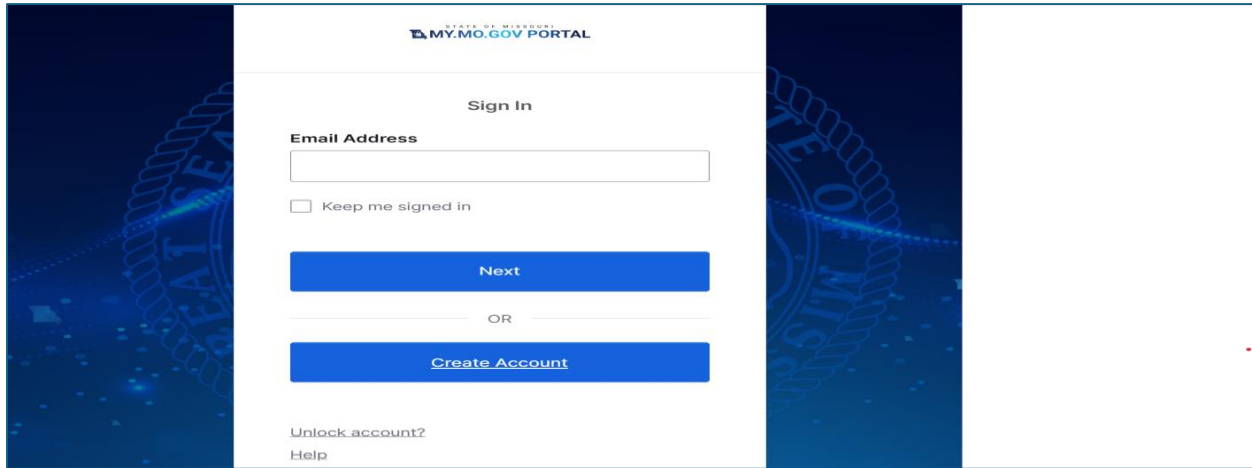


User Guide for New WIMS2 Public User

In order to log into Well Information Management System (WIMS2), users will need to first create OKTA account.

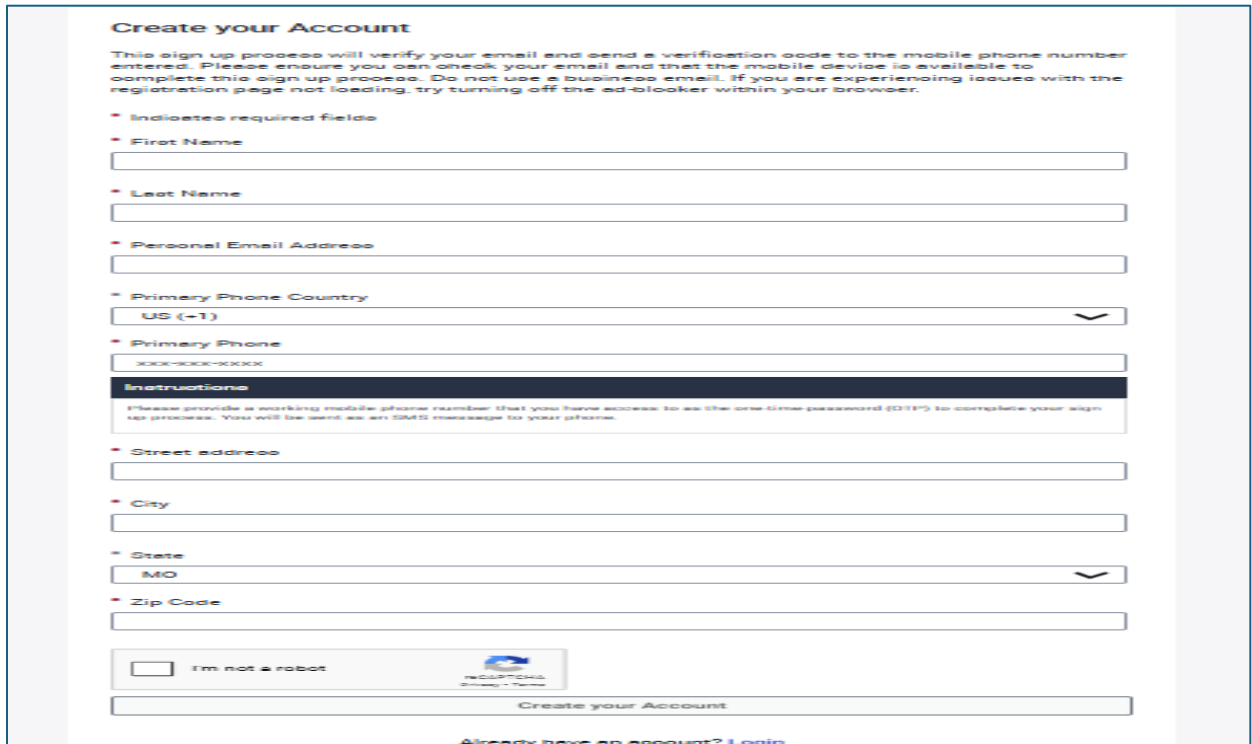
Log into <https://portal.mo.gov>

Click **Create Account** button on the **MY.MO.GOV PORTAL** pop up form.



The screenshot shows the 'MY.MO.GOV PORTAL' sign-in interface. At the top, it says 'STATE OF MISSOURI MY.MO.GOV PORTAL'. Below that is a 'Sign In' section with an 'Email Address' input field. There is a checkbox for 'Keep me signed in'. A blue 'Next' button is below the input field. Below the 'Next' button is an 'OR' separator, followed by a blue 'Create Account' button. At the bottom of the sign-in section, there are links for 'Unlock account?' and 'Help'.


Fill in your information and then click **Create your Account** button on the form. If you are a state employee and want to log in as a public user, please use your personal email account, not your state email accounts.



The screenshot shows the 'Create your Account' registration form. It includes a title 'Create your Account' and a paragraph of instructions: 'This sign up process will verify your email and send a verification code to the mobile phone number entered. Please ensure you can check your email and that the mobile device is available to complete this sign up process. Do not use a business email. If you are experiencing issues with the registration page not loading, try turning off the ad-blocker within your browser.' Below this are several required fields marked with a red asterisk: 'First Name', 'Last Name', 'Personal Email Address', 'Primary Phone Country' (with a dropdown menu showing 'US (+1)'), 'Primary Phone' (with a placeholder 'xxx-xxx-xxxx'), 'Street address', 'City', 'State' (with a dropdown menu showing 'MO'), and 'Zip Code'. There is an 'Instructions' section with a dark background and white text: 'Please provide a working mobile phone number that you have access to as the one time password (OTP) to complete your sign up process. You will be sent an SMS message to your phone.' At the bottom, there is a checkbox for 'I'm not a robot' next to a CAPTCHA image, and a large 'Create your Account' button. Below the button is a link: 'Already have an account? [Login](#)'.

You will receive an “Missouri Citizen Portal-Sign Up Email Verification” email from MO Portal Service:

Missouri Citizen Portal-Sign Up Email Verification

 MO Portal Services <missouritest@servicenowservices.com>
To: OA ServiceNow Test


Archive: 6/9/2026

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

Reply Reply All Forward

Wed 3/11/2026 12:16 PM

We need to validate your email address in order to create your account. Please click on the "Verify Email" button below.




There may be some delay in processing your information once you have verified through the link above. If you are experiencing issues with the registration page not loading, try turning off the ad-blocker within your browser.

Thank you,

Missouri Citizen Portal Team

Click **Verify Email** on your email message

Your screen will show the following message:


 Congratulations, instructions have been sent to your email inbox. This email will contain a link and a temporary password to use to login. You will be asked to change this temporary password upon logging in for the first time.

Go to your email inbox, you should receive “Missouri Citizen Portal-Sign Up Success” email from MO Portal Services.

Hello Ginger Williams,

Congratulations! Your account sign up was successful. You can now securely access your account and enjoy the benefits of The State of Missouri's services. Please reference the below link and provide a username and password for your initial login. Note that you will be asked to change your password upon first login:

Password: 9325cdQD

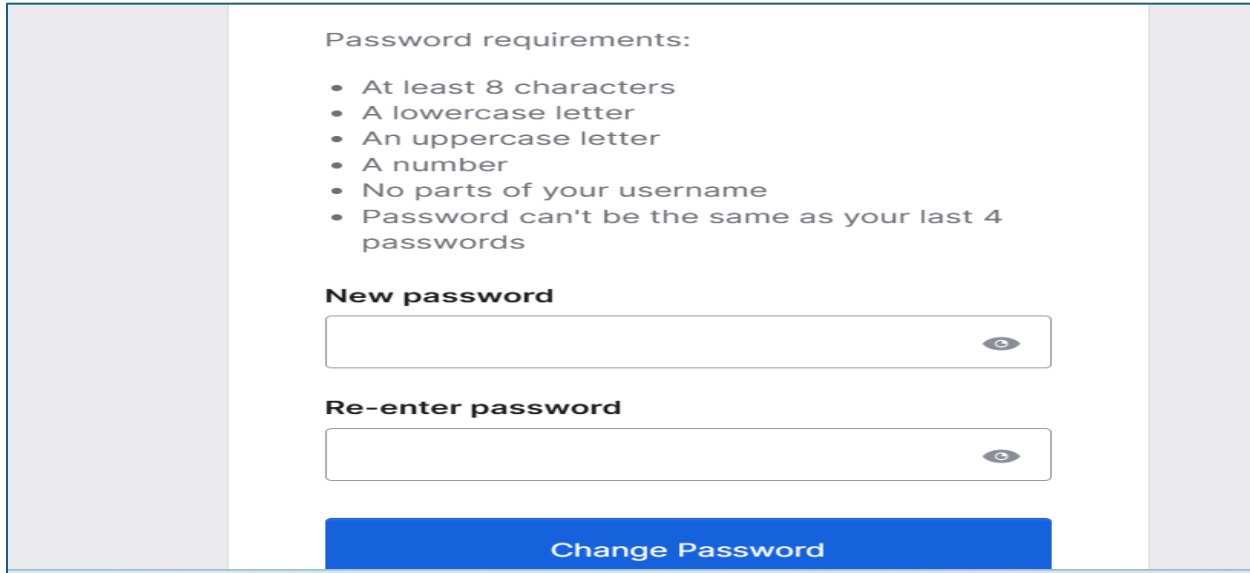


Thank you,
Missouri Citizen Portal Team

Ref:MSG3934567_g83EVHVo99WL73WcHhhI

Click **Link to Login** or type <https://portal.mo.gov> in your web browser. Use your email and the temporary password provided in the email to login. OKTA will ask you to change your password upon logging in for the first time.

1. Enter your new password and then click **Change Password**



Password requirements:

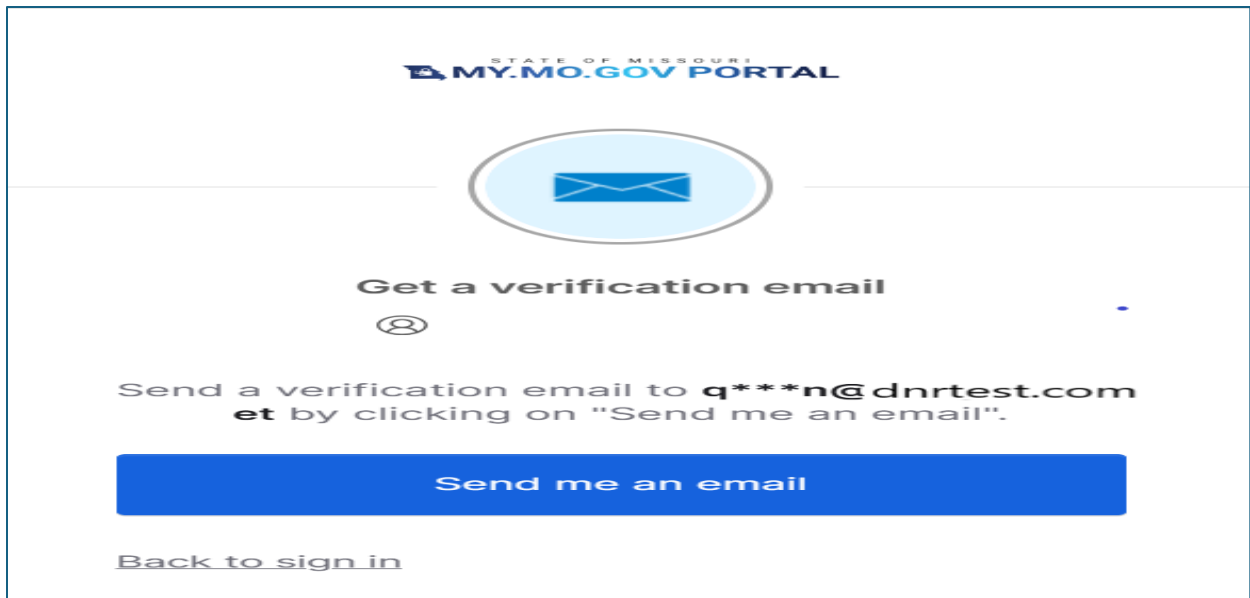
- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- No parts of your username
- Password can't be the same as your last 4 passwords

New password

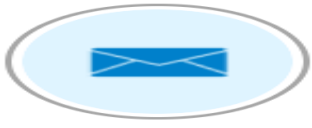
Re-enter password

Change Password


2. Click **Send me an email** button for **OKTA** to send a one-time verification code to your email.



STATE OF MISSOURI
MY.MO.GOV PORTAL



Get a verification email

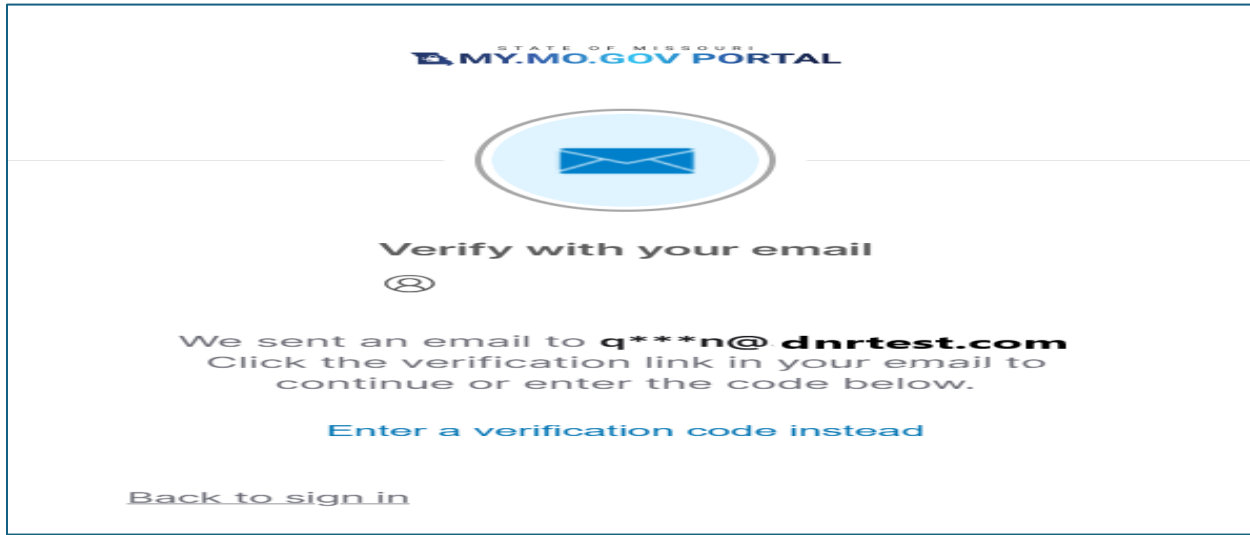


Send a verification email to **q***n@dnrtest.com**
et by clicking on "Send me an email".

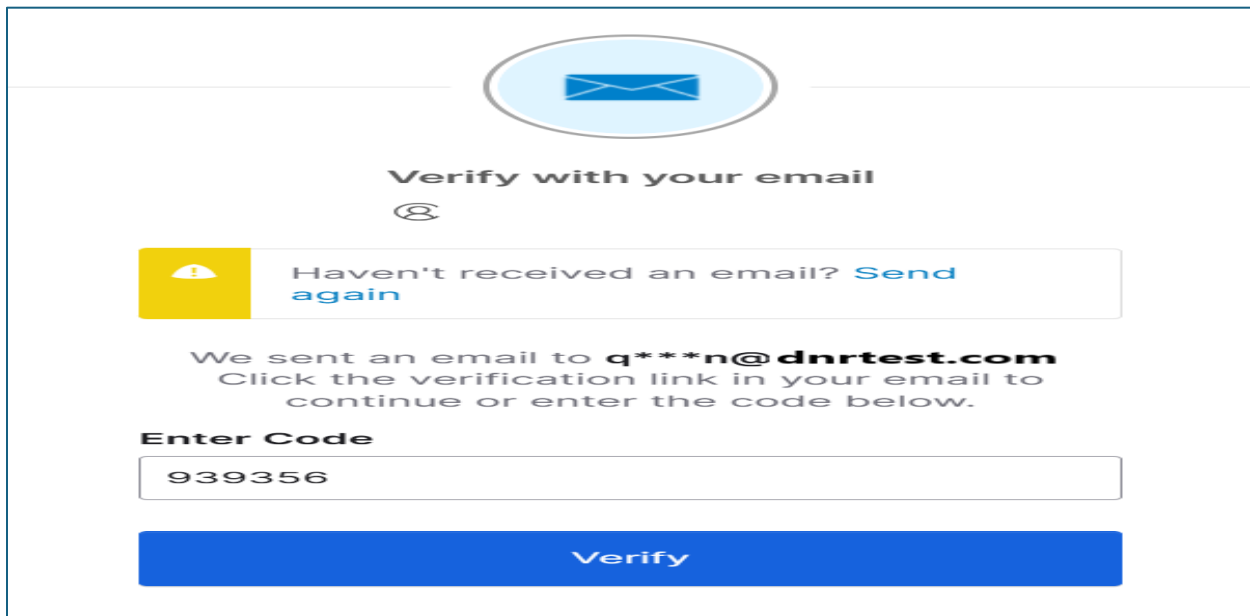
Send me an email

[Back to sign in](#)

3. Click **Enter a verification code instead**



4. Enter the one-time verification code and then click **Verify**




You will be landed into the my.mo.gov web site.

Now you have successfully completed the OKTA sign up process and are ready to log into WIMS2 using OKTA.

Type the WIMS2 URL in your web browser:

<https://apps5.mo.gov/mogems/oktaLogin.action>

Click **Sign In With OKTA**



Missouri Gateway for Environmental Management

NOTICE TO USERS

This is a State of Missouri computer system and is the property of the same. It is for authorized use only. Users (authorized or unauthorized) have no explicit or implicit expectation of privacy. Any or all uses of this system and all files on this system may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized State and law enforcement personnel, as well as authorized officials of other agencies. By using this system, the user consents to such interception, monitoring, recording, copying, auditing, inspection, and disclosure at the discretion of authorized personnel. Unauthorized or improper use of this system may result in administrative disciplinary action and civil and criminal penalties. By continuing to use this system you indicate your awareness of and consent to these terms and conditions of use. Do not continue to use this system if you do not agree to the conditions stated in this warning.

[Sign In With OKTA](#)

Enter your email and click **Next**

Sign In

Email Address

Keep me signed in

Next

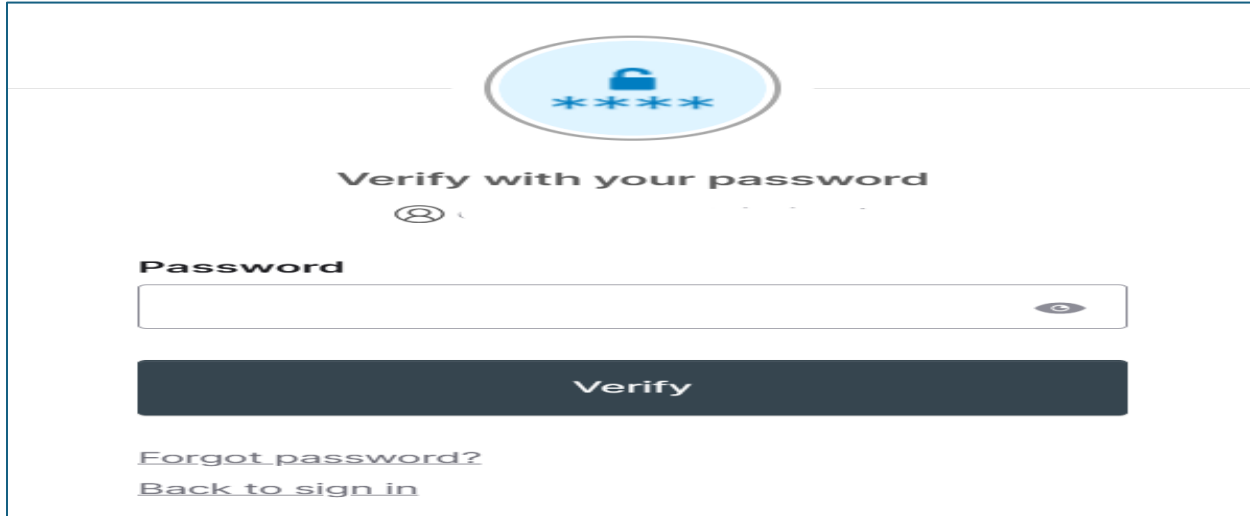
OR

Create Account

[Unlock account?](#)

[Help](#)

Enter your password and click **Verify**



The form features a blue padlock icon with asterisks above the heading "Verify with your password". Below the heading is a "Password" label and a text input field with a toggle eye icon. A dark blue "Verify" button is positioned below the input field. At the bottom, there are two links: "Forgot password?" and "Back to sign in".

You will be landed to your user dashboard



The dashboard header includes the MoGEM logo and the text "Missouri Gateway for Environmental Management". The main content area displays a "Welcome Ginger Williams" message. Below this is a "User Information" section with a table of user details. To the right of the table are "Logout" and "Edit User Information" buttons. A "Programs" section follows, featuring a "WIMS - Well Information Management System" heading and a "Proceed to WIMS Program" button.

User Information				
DNR User ID: WillXxx1	First Name: Ginger	Last Name: Williams	Phone Number: (573) 7515686	Email: xxxxx@dnrttest.xom
Street Address: 10 Test Ave		City: Frontenac	State: MO	Zip: 63131

Click **Proceed to WIMS Program** to go to WIMS